

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
 131 AIRLINE DR., SUITE 301, METAIRIE, LA 70001
 MINUTES OF THE MEETING OF NOVEMBER 3 AND 4, 2022

DATE AND PLACE OF MEETING On November 3, 2022, the Louisiana State Board of Practical Nurse Examiners met at 131 Airline Drive, Suite 301, Metairie, LA 70001.

DECLARATION OF QUORUM AND CALL TO ORDER A quorum was present, and the meeting was called to order in open session on November 3, 2022, at approximately 11:28 a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
Patricia Artieta, Consumer	Present
Celeste Cogswell, LPN	Absent
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Matthew McQueen, MD	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Present
Albertha Prince, LPN	Present

STAFF/LEGAL COUNSEL PRESENT

STAFF	
Lynn Ansardi	Present
Christina Costanza	Present
Tammy Touchard	Present
Kristen Hill	Present
John Becknell	Present

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MOTION TO
ENTER
EXECUTIVE
SESSION

Roberta Connelley moved that the board convene in executive session for discussion of litigations; and consideration of reports of the hearing officer related to disciplinary matters against licensees and/or applicants for licensure, and personnel matters.

SECOND: Melancon

A roll call vote was taken.

YEAS: Artieta, Collins, Connelley, Cypret, Dunn, Gibbs, McQueen, Melancon, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board went into executive session at 11:30 a.m.

MOTION TO EXIT
EXECUTIVE
SESSION

Candace Melancon moved that the board exit executive session.

SECOND: Collins

A roll call vote was taken.

YEAS: Artieta, Collins, Connelley, Cypret, Dunn, Gibbs, McQueen, Melancon, Prince

NAYS: 0

ABSTENTIONS: 0

The motion passed and the board came out of executive session at 2:40 p.m.

ASSOCIATE
EXECUTIVE
DIRECTOR

Candace Melancon moved that the board appoint Christina Costanza as the Associate Executive Director.

SECOND: Collins

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

UNCLASSIFIED
CIVIL SERVICE
POSITION

Candace Melancon moved that the board hire John Becknell to fill the open unclassified civil service position in the role of general counsel at a salary of \$150,000.

SECOND: Collins

YEAS: 9

NAYS: 0

ABSTENTIONS: 0

The motion passed.

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Candace Melancon moved to increase the salary of the Executive Director, M. Lynn Ansardi, by 14%.

SECOND: Collins
YEAS: 9
NAYS: 0
ABSTENTIONS: 0
The motion passed.

IT POLICY

Lynn Ansardi reported that a cybersecurity incident occurred on August 10, 2022. When Lynn Ansardi was informed of the incident, she contacted Louisiana State Police, Louisiana Cyber Unit, Jefferson Parish Sheriff's Office, and the Louisiana Attorney General.

On September 28, 2022, the Louisiana State Police Cyber Crime Unit came to the office and collected data from our computer systems. Based off the data that was collected, they did not believe there was a system intrusion. To further protect our IT system, Lynn Ansardi invited the Louisiana ESF-17 team to install Cloud Strike, an application that monitors potential compromises, on our access points. An updated IT policy will be developed if any improvements are found to be needed to our IT system.

MOTION TO
RECESS

Roberta Connelley moved that the board recess and reconvene tomorrow morning for 10 a.m. at the New Orleans Marriott Metairie at Lakeway.

SECOND: Melancon
YEAS: 9
NAYS: 0
ABSTENTIONS: 0

The meeting recessed at approximately 2:52 p.m.

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DATE AND PLACE OF MEETING On November 4, 2022, the Louisiana State Board of Practical Nurse Examiners met at the New Orleans Marriott Metairie at Lakeway, Jefferson Ballroom, Jefferson Ballroom, 3838 N. Causeway Boulevard, Metairie, LA 70002.

CALL TO ORDER The meeting was called to order in open session on November 4, 2022, at approximately 10:02 a.m., with Myra Collins, Chairwoman presiding.

ROLL CALL

MEMBERS	
Patricia Artieta, Consumer	Present
Celeste Cogswell, LPN	Absent
Myra Collins, LPN Chairwoman of the Board	Present
Roberta Connelley, RN	Present
Janie Cypret, LPN	Present
Gwendolyn Dunn, LPN	Present
Barbara Gibbs, RN	Present
Matthew McQueen, MD	Present
Candace Melancon, LPN Secretary/Treasurer of the Board	Absent
Albertha Prince, LPN	Present

STAFF/LEGAL
 COUNSEL
 PRESENT

STAFF	
Lynn Ansardi	Present
Christina Costanza	Present
Tammy Touchard	Present
Kerri Palmer	Present
Jennifer Santangelo	Present
Kristen Hill	Present
Janette Patterson	Present
Mary Wooten	Present
John Becknell	Present

DECLARATION
 OF QUORUM

The Chair declared that a quorum was present.

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WELCOME

Roberta Connelley welcomed the audience.

Janie Cypret was recognized for being named Louisiana Community and Technical College System's retiree of the year.

MOTION TO
ADOPT MINUTES
OF JULY 28 AND
29, 2022 BOARD
MEETING

Roberta Connelley moved that the minutes of the board meeting of July 28 and 29, 2022, be adopted as printed in the handout.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

MOTIONS
RELATED TO
DISCIPLINE

Barbara Gibbs moved that in the case of (Anita Andrus) **S.S. ending with 8174**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant for licensure be **denied** licensure in the state of Louisiana; including the privilege to practice on any multi-state license.

SECOND: McQueen
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Ingrid Baque) **S.S. ending with 2437**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant for licensure be **denied** licensure in the state of Louisiana; including the privilege to practice on any multi-state license.

SECOND: McQueen
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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Janie Cypret moved that in the case of (Samantha Blake) **License # 20150445**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **revoked**, with the stipulations as written in the board order.

SECOND: Artieta
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Ashanti Butler) **S.S. ending with 2114**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant for licensure be **denied** licensure in the state of Louisiana; including the privilege to practice on any multi-state license.

SECOND: McQueen
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Gwendolyn Dunn moved that in the case of (La Quanda Chavis) **License #20100036**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent be issued a **Letter of Reprimand** with the stipulations as written in the board order.

SECOND: Prince
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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Janie Cypret moved that in the case of (Edna Fletcher) **License #260951**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license **remain suspended** until complies with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **one (1) year** with the stipulations as written in the board order.

SECOND: Artieta
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Patricia Artieta moved that in the case of (Heather Johnson) **License #230615**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license **remain suspended** no less than **one (1) year** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Patricia Artieta moved that in the case of (Marchandy Marchand) **License #3000231**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **probated** for no less than **one (1) year** with the stipulations as written in the board order.

SECOND: Cypret
YEAS: 7
NAYS: 0
ABSTENTIONS: Collins
The motion passed.

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Janie Cypret moved that in the case of (Natasha Montgomery) **License # 20120587**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **revoked**, with the stipulations as written in the board order.

SECOND: Artieta
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Heather Mullins) **License #20140295**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license **remain suspended** for no less than **two (2) years** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: McQueen
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Patricia Artieta moved that in the case of (Shuntreal Roberts) **S.S. ending with 2998**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the applicant for licensure be issued a practical nursing license on **probation** for no less than **one (1) year** with stipulations as written in the board order.

SECOND: Cypret
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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Albertha Prince moved that in the case of (Betsy Rozelle) **License #200166**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license **remain suspended** for no less than **one (1) year** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **one (1) year** with the stipulations as written in the board order.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Barbara Gibbs moved that in the case of (Natalie Shockley) **License #20170040**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license remain **suspended** for no less than **one (1) year** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: McQueen
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Gwendolyn Dunn moved that in the case of (Fauna Sorrells) **License #230620**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **reinstated and placed on probation** for no less than **one (1) year** with the stipulations as written in the board order.

SECOND: Prince
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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Albertha Prince moved that in the case of (Lainie Tingle) **License #271225**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license **be suspended** no less than **one (1) year** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **one (1) year** with the stipulations as written in the board order.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Gwendolyn Dunn moved that in the case of (Darreal Trotter) **License #20160164**, the board adopt the hearing officer's findings of fact and conclusions of law without exception and that the respondent's practical nursing license be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: Prince
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Albertha Prince moved that in the case of (Kimberly Troxler) **License #921557**, the board adopt the hearing officer's findings of fact and conclusions of law without exception, and that the respondent be issued a letter of reprimand with stipulations as written in the board order.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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Patricia Artieta moved that in the case of (Phenique Van Norman) **License #271012**, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license **remain suspended** for no less than **two (2) years** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: Cypret
 YEAS: 8
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

Janie Cypret moved that in the case of (Senquna Williams) **License #271216**, the board adopt the hearing officer’s findings of fact and conclusions of law without exception and that the respondent’s practical nursing license **remain suspended** with the stipulations as written in the board order. Upon completion of suspension stipulations, license will be **probated** for no less than **two (2) years** with the stipulations as written in the board order.

SECOND: Artieta
 YEAS: 8
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

Roberta Connelley moved that the following consent agreements be accepted by the board without exception:

License # 222599	Becky Boone
License # 20160865	Katherine Borel
License # 20100645	Cortney Dowdy
License #20130493	Kathleen Fluitt
License # 960031	Carrie Gaspard
License # 20130885	Brittanee Gibson
License # 20100069	Krystal Gibson
License # 271026	Janeen Harmon
License # 280863	LaTerria Johnson
SS ending with # 5507	Dynasty Lavergne

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License # 20122528	Delicia Lewis
License # 910811	Brenda McCoy
License # 20160084	Amey Sepulvado
License # 20100853	Savana Smith
License # 30002765	Leah Young

SECOND: McQueen
 YEAS: 8
 NAYS: 0
 ABSTENTIONS: 0
 The motion passed.

REPORT OF THE
 COMPLIANCE
 DEPARTMENT

SUMMARY
 REPORTS

Tammy Touchard presented the summary of new compliance reports received and action taken from 7/1/2022 – 9/30/2022. No action was needed or taken.

REPORT OF THE
 EDUCATION
 DEPARTMENT

PN PROGRAMS –
 STATUS OF ALL
 SCHOOLS

There are currently 51 approved practical nursing programs in Louisiana with 99 current classes and 2248 total students enrolled.

PROGRAM(S) ON
 INITIAL
 ACCREDITATION

There are currently no programs on initial accreditation.

PROGRAM(S) ON
 PROVISIONAL
 ACCREDITATION

Programs on provisional accreditation include the following:

1. Blue Cliff College
2. Delta College – Covington
3. LCTCS – Evangeline campus, SLCC
4. LCTCS – Delgado Community College – Jefferson campus
5. LCTCS – Lacombe campus, NTCC
6. LCTCS – Natchitoches campus, CLTCC
7. LCTCS – Walker campus, NTCC
8. Southern University – Shreveport campus
9. LCTCS – Tallulah campus, LDCC

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10. LCTCS – Winnsboro campus, LDCC
No action was needed or taken.

PROGRAM CLOSURES
There were no program closures to report.

NEW PROGRAM REQUEST(S)
There were no program requests to report.

PROGRAM(S) CITED FOR NON-COMPLIANCE OF BOARD RULES
At the time of the printing of the book of reports, the following programs had been cited for non-compliance with board rules:
1. CLTCC – Alexandria campus (NCLEX-PN pass rate)
2. BRCC – Acadian campus (NCLEX-PN pass rate)
3. Compass Career College (NCLEX-PN pass rate)
4. Delgado Community College – Jefferson campus (NCLEX-PN pass rate)
5. CLTCC – Rod Brady campus (NCLEX-PN pass rate)
6. NTCC – Sullivan campus (NCLEX-PN pass rate)
7. NTCC – Florida Parishes campus (NCLEX-PN pass rate)
No action was needed or taken.

PN PROGRAMMATIC ANNUAL REPORT
Christina Costanza presented the data summary for fiscal years 2020, 2021, and 2022; raw data for the fiscal year ending June 30, 2022; data summary, tables and charts for fiscal years 2012 – 2022.

NCLEX-PN REPORT FOR PN PROGRAMS: JAN 2022 – OCT 2022
Christina Costanza presented data summaries for practical nursing programs for 1/1/2022 – 10/16/2022.

PROGRAMMATIC ACCREDITATION STATUSES FOR 2022 – 2023
Barbara Gibbs moved that the board approve the annual report for FY2022 and continue the accreditation status of all practical nursing programs as printed in the book of reports.

SECOND: Collins
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

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COMMITTEE
UPDATES

1. Simulation Council
Meeting held July 25th discussed funding the simulation expo, which was held in the spring at ULL. Moving forward, they plan to hold the expo every other year in Lafayette. These expos are free to attend and all PN schools will be notified in the future regarding expo dates.
2. Health Works Commission
Meeting held on June 28th in which House Resolution 155 by Representative Turner was addressed. This resolution will form a study group to evaluate options and recommendations for reforming healthcare, workforce training and development in the state.
An additional meeting was held on October 11th. At this meeting a recommendation was made to consider clinical partners assisting with clinical supervision due to the shortage of nursing faculty and nursing staff.
3. Nursing Supply & Demand Council
Meeting held on July 14th in which Senate Resolution 129 was discussed. This resolution recommends to improve nursing retention statewide. A survey was sent to all RNs and LPNs in Louisiana to investigate the impacts of healthy working conditions, the well-being of the nurse and workforce in Louisiana.

REPORT OF THE
EXECUTIVE
DIRECTOR

INDEPENDENT
AUDIT
STATEMENT
FY 2022

Lynn Ansardi presented the independent audit statement for fiscal year 2022 and reported that there were no deficiencies noted.

Myra Collins moved that all board members received a copy of the independent auditor's statement for fiscal year 2022 as required and printed in the book of reports.

SECOND: Prince
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

ACTUAL BUDGET
FY 2023

Lynn Ansardi presented the fiscal year to date operating budget for FY 2023.
No action was needed or taken.

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PROPOSED
BUDGET FY 2024

Lynn Ansardi presented the proposed budget for fiscal year 2024.

Gwendolyn Dunn moved to approve the proposed budget for fiscal year 2024 as printed in the book of reports.

SECOND: Collins
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

BANKING
RESOLUTION

Myra Collins moved to remove Denise Klein as an authorized signer on all banking business for the Louisiana State Board of Practical Nurse Examiners.

SECOND: Artieta
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

Janie Cypret moved to allow Christina Costanza to be added as an authorized signer on all banking business for the Louisiana State Board of Practical Nurse Examiners.

SECOND: Dunn
YEAS: 8
NAYS: 0
ABSTENTIONS: 0
The motion passed.

UNFINISHED
BUSINESS

Christina Costanza reported that LSBPNE will accept a letter grade of "C" for general education courses taught by regionally accredited approved general education faculty.

LSBPNE will accept clinical simulation of up to 30% of individual Medical Surgical Nursing clinical hours. (i.e. If Medical Surgical 1 is 180 hours clinical hours total, LSBPNE will allow up to 54 simulation hours.) All applications can be submitted to the education department for review and approval.

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FUTURE MEETING DATES The proposed board meeting dates for the next board meeting are March 9 and 10, 2023.

NEW BUSINESS No new business was discussed.

PUBLIC COMMENT There was no public comment offered.

MOTION TO ADJOURN Roberta Connelley moved that the meeting be adjourned.

SECOND: Gibbs

YEAS: 8

NAYS: 0

ABSTENTIONS: 0

The motion passed, and the meeting adjourned at approximately 10:34 a.m.



Myron Collins, LPN, Chairwoman